

From: Jessica Cruz jcruz@stemexpress.com

Subject: Re: Friday Reports

Date: January 14, 2013 at 10:24 AM

To: Sara Heuston sheuston@stemexpress.com

Cc: Megan Barr mbarr@stemexpress.com, Holly O'Donnell hodonnell@stemexpress.com, Bob Reboin breboin@stemexpress.com

JC

Hi Sara,

Below is the schedule for ALL the clinics except for Sacramento Region.

NORTH CLINIC

Monday: 15 US/MAB start at 0845hrs.

Tuesday: 16 US/MAB start at 0845hrs (schedule is still open)

Wednesday: 2 US start at 0845hrs (schedule is still open)

Thursday: 5 US/MAB start at 0845hrs (schedule is still open)

Friday: 12 TAB appts (1xAB2) starting at 0730hrs.

FRESNO

Tuesday: 18 US/MAB starting at 0915hrs.

Wednesday: 28 TAB appts (5xAB2; 1xAB3) starting at 0730hrs.

Thursday: 16 US/MAB starting at 0900hrs.

Friday: 16 US/MAB starting 0900hrs.

EASTLAND PLAZA

Tuesday: 1 IOB

0 US/MAB

Wednesday: 0 US/MAB

3 IOB/ 1 ROB

Thursday: 2 ROB

1 MAB

Friday: 1 MAB

1 ROB

ALL appt starts at 0845-0900hrs (appts time staggered throughout the day)

SEASIDE

Monday-Thursday: 4-5 US/MAB starting at 0800hrs. (appts time staggered throughout the day)

Friday: NO TAB

MOUNTAIN VIEW

Tuesday-Friday: 2-5 US/MAB/PMAB starting at 0845hrs (appts time staggered throughout the day)

Saturday: 17 TAB starting at 0745hrs. (2xAB2)

THE ALAMEDA

Tuesday: 21 TAB appts starting at 0930hrs. (2xAB2)

Wednesday: 15 US/MAB starting at 0830hrs

Thursday: 20 TAB appts (5xAB2; 3xAB3)

Friday: 12 US/MAB appts starting at 0830hrs.

CONCORD

(NO computer access to see their schedule)

Tuesday: 20 US-TAB (same day procedure) starting at 0700hrs.

Thursday: 6 US-TAB (same day procedure) starting at 0700hrs (appts are still open)

ALL PT are walk-in/5-6 appts through out the day = TBA.

Jessica Cruz
Regional Manager



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On Jan 14, 2013, at 9:45 AM, Sara Heuston wrote:

I have not been receiving your Friday reports for the next weeks schedules at your clinics. It is CRITICAL for scheduling the coming week. Especially with Sequenom back on. We are missing our mark and they will go elsewhere unless we fulfill their requests. Holly is not on the schedule today. She could be procuring somewhere!!!

EVERY Friday – please provide schedules for all the clinics you work in. Megan, in addition to Sac, I need you to provide North Highlands and Fruitridge since you have access to the computers on Friday.

Here is a listing of reporting:

Jessica: Alameda, Mountain View, Concord, Seaside

Holly: Stockton, Eastland, Fresno

Megan: Sac, North Highlands, Fruitridge, Vallejo

I need those updates today! Jessica, since Holly is not in a clinic today, please provide Stockton, Eastland, Fresno

The report should look like this for EACH location:

Sacramento:

Mon – US/MAB/PT #appts

Tues – TAB #appts

Wed – TAB #appts

Thurs – US/MAB/PT #appts

Fri – TAB #appts

Sara Heuston

Sr. Regional Manager

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